



**KEYES UNION ELEMENTARY SCHOOL DISTRICT BOARD OF TRUSTEES
NOTICE OF REGULAR BOARD MEETING**

Tuesday, March 14, 2023

Closed Session – 5:30 p.m. Regular Session – 6:00 p.m.

POSTED: March 10, 2023

A Regular Meeting of the Keyes Union Elementary School District Board of Trustees will be held at Keyes Elementary School Gymnasium. *Persons wishing to address the Keyes Union School District’s Board of Trustees regarding any agenda item(s) can email questions and/or comments to: dgaribay@keyes.k12.ca.us by Monday, March 13, 2023 by 4:00 p.m. and invited to attend the Board Meeting in real time where any question/comments submitted. Minutes of this Board meeting can be found on our District website in the days following the Board meeting at: <https://keyes.k12.ca.us> Interested persons may inspect a copy of the Board Packet at Keyes Union School District Office, 4801 Lucinda Avenue, Keyes, CA 95328; please contact the district office at (209) 669-2921. Please note that due to COVID-19 public health orders, persons wishing to inspect the proposed budget may be limited to receiving a copy of the documentation in a manner consistent with public health orders regarding social / physical distancing.*

1. **OPENING**

1.1 **Call to Order**

1.2 **Establishment of a Quorum and Attendance**

Roll Call of Board of Trustees

- X Jeff Reed, Board President
- X Wesley Greene, Board Vice-President
- X Jimmy Emmons, Sr., Board Clerk
- X Jeffrey Greener, Board Member
- X Mike Bernal, Board Member

2. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES ON CLOSED SESSION ITEMS**

As provided by law, the Board of Trustees may request to meet in Closed Session for consideration of personnel qualifications, possible or pending litigation, employee grievance, and student discipline or employee organization items, which are timely.

Motion to go into Closed Session

Motion by Jeff Greener, Seconded by Jimmy Emmons Sr. to go into Closed Session at 5:30 p.m.

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A; Wesley Greene Y X N A; Mike Bernal Y X N A

3. **CLOSED SESSION**

3.1 **Public Employee Discipline/Dismissal/Release/Complaint** (Government Code Section 54957)

Motion by Mike Bernal, Seconded by Jeff Greener to come out of Closed Session at 6:06 p.m.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Mike Bernal Y X N A

4. BOARD REPORTS OUT CLOSED SESSION ITEMS AND APPROVAL/AMENDMENT OF AGENDA

4.1 **Report Out Closed Session Items**

The board unanimously voted to accept the Juul Vaping Settlement.

Motion by Mike Bernal, Seconded by Jeff Greener

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Mike Bernal Y X N A

4.2 **Approval/Amendment of Agenda**

Motion by Jeff Greener, Seconded by Mike Bernal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Mike Bernal Y X N A

5. FLAG SALUTE – By Keyes Elementary Student Council

6. **INVITATION TO ADDRESS THE BOARD OF TRUSTEES** *on any items listed or not listed on agenda*
This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that appear, or do not appear, on the agenda. The Board President reserves the right to limit speaking time to 5 minute per person and 20 minutes for all comments. The Board of Trustees is prohibited from discussing or acting upon matters not on the agenda. Anyone wishing to speak to the Board of Trustees is instructed to email dgaribay@keyes.k12.ca.us by Monday, March13, 2023 (Posted on Friday, March 10, 2023). The Governing Board welcomes public comments. However, speakers are cautioned that, under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person, or disclosing confidential personal, medical, pupil information, simply because those comments are made at a public meeting.

6.1 **Invitation to Address the Board of Trustees on any item listed or not listed on the agenda**

7. ANNOUNCEMENTS-

- 7.1 Spratling Middle School *Shamrock Hunt* – March 16 & March 17, 2023
- 7.2 Keyes Elementary School *Magic of Science* Assembly – March 17, 2023
- 7.3 Keyes to Learning Charter PROM – March 17, 2023
- 7.4 Keyes to Learning Charter Core Academy Hero Presentations and Art Show – March 20,21, 2023 2:00 pm
- 7.5 Keyes to Learning Charter Core Academy Math Madness Competition – March 22, 2023
- 7.6 Keyes to Learning Charter Key Academy After School Volleyball Game – March 28, 2023
- 7.7 Keyes Elementary School *March Madness Math Tournament* – March 31, 2023
- 7.8 Spratling Middle School *Movie Night* – March 31, 2023
- 7.9 Keyes to Learning Charter Key Academy Bowling (Yosemite Lanes) – March 31, 2023
- 7.10 Keyes Elementary School *Unity Day* – April 6, 2023
- 7.11 Association Stanislaus County School Board – *Annual School Board Dinner* – SCOE Martin G. Petersen Event Center Thursday, April 27, 2023, 5:30 – 7:00pm (*Invitation to follow*)

8. RECOGNITION/PRESENTATION

8.1 **Staff Reports** - The Board of Trustees has received written reports by staff. At this time, we would like to invite the board to ask questions they might have of management and administrative team.

8.2 **Student Report** –

- Keyes Elementary School Student Council
- Spratling Middle School Student Council
- Keyes to Learning Charter Key Academy

8.3 **Presentation** –

- Spratling Middle School – Student Suicide Awareness – CDE Annual Directing

- Change Program Student Film Contest
- Spratling Middle School Counseling Department – Data Reports

9. CONSENT AGENDA ITEMS

Actions prepared for Consent Calendar are consistent with adopted and approved policies of the district and are deemed routine in nature. They will be acted upon in one motion without discussion, unless members of the Board request that an item be removed from the Consent Calendar. In that event, it will be taken up in the order indicated on the main agenda.

9.1 Approval of Minutes

- 9.1.1 We request the Board of Trustees approve the minutes for the following:
 - Regular Board Meeting of February 14, 2023

9.2 Approval of Claims and Payroll

- 9.2.1 Approval of February 2023 Payroll

9.3 Approval of Head Start Documents

- 9.3.1 Approval of EHS/RHS January Program Summary and Monthly Data Summary
 9.3.2 Approval of ARP Funding Revision #1

9.4 Approval of Revised/Updated Board Policies / Administrative Regulations

- 9.4.1 BP/AR 3350 Travel Expenses

9.5 Approval Surplus Items

- 9.5.1 Approval of Surplus of Pilot Social Studies Impact California Books

Motion to approve items 9.1 through 9.5 by Wesley Greene, Seconded by Jeff

Greener

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
 Wesley Greene Y X N A ; Mike Bernal Y X N A

10. ACTION ITEMS

10.1 Approval of Certificated/Classified/Confidential/Management Personnel Actions

We Request the Board approve the Certificated/Classified/Confidential/Management Personnel Actions as presented.

Motion by Jeff Greener, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
 Wesley Greene Y X N A ; Mike Bernal Y X N A

10.2 Approval of Revised/Updated Board Policy (outlined in 9.4)

We Request the Board approve the Revised/Updated Board Policy (outlined in 9.4) as presented.

Motion by Jeff Greener, Seconded by Mike Bernal

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
 Wesley Greene Y X N A ; Mike Bernal Y X N A

10.3 Approval of Presentation and Approval of Second Interim

We Request the Board approve the Presentation and Approval of Second Interim as presented.

Motion by Wesley Greene, Seconded by Jeff Greener

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
 Wesley Greene Y X N A ; Mike Bernal Y X N A

10.4 Keyes to Learning Charter 4.00% Increase to the Salary Schedule(s), retroactively effective starting with each employee's first paycheck of the 2022-23 annual payroll cycle. Increases for salary will appear no sooner than the March 31, 2023 paycheck and retro payments for salary will appear no sooner than the April 28, 2023 paycheck.

- 10.4.1 **Approval of Keyes to Learning Charter Classified Salary Schedule changes referenced**

in 10.4

We Request the Board approve the Keyes to Learning Charter Classified Salary Schedule changes referenced in 10.4 as presented.

Motion by Jimmy Emmons Sr., Seconded by Jeff Greener

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

10.4.2 **Approval of Keyes to Learning Charter Certificated Salary Schedule changes referenced in 10.4**

We Request the Board approve the Keyes to Learning Charter Certificated Salary Schedule changes referenced in 10.4as presented.

Motion by Wesley Greene, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

10.4.3 **Approval of Keyes to Learning Charter Business Manager Salary Schedule Changes Referenced in 10.4**

We Request the Board approve the Keyes to Learning Charter Business Manager Salary Schedule changes referenced in 10.4as presented.

Motion by Jeff Greener, Seconded by Mike Bernal

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

10.4.4 **Approval of Keyes to Learning Charter Director Salary Schedule Changes Referenced in 10.4**

We Request the Board approve the Keyes to Learning Charter Director Salary Schedule changes referenced in 10.4as presented.

Motion by Jeff Greener, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

10.5 **Approval of 2022-23 Keyes to Learning Charter Health Benefit Cap increase of \$104.17 to the monthly benefit cap will begin with the March 31, 2023, payroll going forward**

We Request the Board approve the 2022-23 Keyes to Learning Charter Health Benefit Cap increase of \$104.17 to the monthly benefit cap will begin with the March 31, 2023, payroll going forward as presented.

Motion by Jimmy Emmons Sr., Seconded by Jeff Greener

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

10.6 **Approval of Keyes to Learning Charter Fundraisers; Panda Express, Yogurt Mill, & KONA Ice**

We Request the Board approve the Keyes to Learning Charter Fundraisers; Panda Express, Yogurt Mill, & KONA Ice as presented.

Motion by Jeff Greener, Seconded by Mike Bernal

Vote: Jeff Greener Y X N A; Jimmy Emmons, Sr. Y X N A; Jeff Reed Y X N A;
Wesley Greene Y X N A; Mike Bernal Y X N A

- 10.7 **Approval of Employee #2042 Application for CalSTRS Reduced Workload Program (RWP)**
We Request the Board approve the Employee #2042 Application for CalSTRS Reduced Workload Program (RWP) as presented.

Motion by Jeff Greener, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A_; Jimmy Emmons, Sr. Y X N A_; Jeff Reed Y X N A_;
Wesley Greene Y X N A_; Mike Bernal Y X N A__

11. **DISCUSSION ITEMS**

11.1 **SMS Track Committee Meeting / Update**

We are finally out to bid – more to come in the near future.

12. **REPORTS**

12.1 **Superintendent Report- Helio Brasil**

I had the pleasure of attending Every Student Succeeding Breakfast this morning – amazing honor; congratulate Jill, the teachers and the student (Danna Andrade)!

We are Still searching for a music teacher; we remain hopeful! The LCAP survey results have been gathered and shared with stakeholders. Thank you to everyone who participated! We continue to work on chronic absenteeism as on ongoing issue.

We are working with a group from Sacramento State Marketing Program for their senior thesis project to develop a media campaign for the district – more to come! We are in the process of implementing two new playground structures for kindergarten & 1st grade at the elementary school.

Summer School is set for June 5 – 30 (Juneteenth is a holiday – No School); It will operate in conjunction with our Expanded Learning Program (ELP) by using ELOP funding. We will need to utilize both sites due to schedule summer project; tk-2 will be housed at KES and 3-7 will be housed at SMS.

Thank you to all for your continued dedication to our students & community.

12.2 **Board Members Comments:**

12.2.1 **Jimmy Emmons Sr.** –

Appreciate all the hard work it takes to do these projects – Thank you!

12.2.2 **Wesley Greene** –

*Dr. Brasil – very proud of all the speakers. Raul, flawless 2nd interim report!! Great Job!
Blown away by all of the wonderful presentations of our students tonight.*

12.2.3 **Mike Bernal** –

Thank you for all of your hard work and dedication to our students!

12.2.4 **Jeff Greener** – [No Comment]

12.2.5 **Jeff Reed** –

- *Field trip – 4th & 5th grade Sf & Fresno Zoo – Always enjoy getting invited to Field Trips!*
- *8th Grade tournament was so intense! Game was amazing!*
- *SMS Rally – pie in the face today! A lot of fun!*
- *SMS video was extremely well done. I was very happy to see them put in the effort and show up tonight! Really happy and impressed how serious they took the topic and the assignment.*

13. **INFORMATION**

13.1 **Next Board Meeting** –

The next Regular Board Meeting is April 11, 2023, closed session 5:30 p.m. and regular session will begin at 6:00 p.m. at the Keyes Elementary School District Gymnasium.

Motion by Jeff Greener, Seconded by Jimmy Emmons Sr.

Vote: Jeff Greener Y X N A ; Jimmy Emmons, Sr. Y X N A ; Jeff Reed Y X N A ;
Wesley Greene Y X N A ; Mike Bernal Y X N A

14. ADJOURNMENT

TIME: 7: 35 pm

Prepared by,

A handwritten signature in blue ink, appearing to read "Helio Brasil".

Helio Brasil, Secretary to the Board of Trustees